

SUT Perth Branch 2026 Sub-Committees



Below is a list of the sub-committees that you can nominate yourself for (with details of the work involved, the level of commitment and key timeframes). **These details are subject to change.** We are not asking for volunteers for 2026 for those shaded Sub-Committees below.

Should you have any questions please contact the SUT staff.

Annual Dinner Sub-Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	3 + SUT staff
Involvement Level:	Once event confirmed, updates only
Time required:	Minimal
Key times:	Not really, ideally organise by March
Meetings required:	2-3 in the year

The Annual Dinner sub-committee works with the SUT staff on the finer details of the event including:

- a. Confirming venue
- b. Confirming budget, supplied by Events and Marketing Manager
- a. Confirming presenter, entertainment (act and band)
- c. Helping source sponsorship
- d. As and when required eg help chase bookings

Once the above have been actioned (usually beginning of the year), SUT staff look after the event and would only be in touch if there are any random requests or number/ budget concerns.

AMT 2025 Conference Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	3-5 from SUT (plus 3-5 from AHS) + SUT staff
Involvement Level:	Frequent
Time required:	Moderate
Key times:	Noted below
Meetings required:	Yes, CBD venue TBC. November (to kick things off) and 3-5 times during the year

The AMT Committee works with the Australasian Hydrographic Society on the biennial 1 day Autonomous Marine Technology Conference (to be held in October 2026).

Working mostly via email with the SUT staff, the Sub-Committee is responsible for:

- Assisting SUT staff with industry knowledge, conference ideas, etc.
- Confirming budget, supplied by SUT Staff
- Writing the Call for Speakers text – hopefully 11 months out
- Sourcing keynote speaker, presenters and session chairs for the conference
- Reviewing all abstracts submitted and confirming the programme – usually 4 months out

- Helping source sponsorship
- Encouraging registrations within industry
- Reviewing all presentations – usually 3-4 weeks out

A lot of work for the lead with arranging CFA, reviewing, programme together.

Branch Support Sub-Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	2 + SUT staff
Involvement Level:	Sporadic (via email)
Time required:	Minimal
Key times:	As/when
Meetings required:	No

Keeping in touch with and guiding branches with any questions they have on how Perth run their branch (as a way of assisting).

Kuala Lumpur both KL and Singapore have set up new committees. Would be more touching base with them nowadays and co advertising events

Singapore

Melbourne no real engagement for a while

China only once or twice had some engagement but really only more a mention of their conference they used to hold

Course Review Sub- Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	5+ SUT staff
Involvement Level:	Monthly, with actions in between meetings.
Time required:	Moderate
Key times:	As/when, particularly 2-3 weeks before courses
Meetings required:	Monthly, before Committee meetings

This committee was introduced in 2018 to develop proposals for new training course content. The course subcommittee will monitor the performance of the existing courses and recommend changes where appropriate. Members of this SC are expected to attend monthly meetings, address assigned actions in between meetings, contribute to the development of training material and the successful delivery of new course content as and when required. Also will look at podcasts.

Also for one sub committee member to dial into SUT UK Training Committee -for the Perth Branch representative that usually means between 10pm and midnight.

Energy Exchange Australia (EXA was AOG) 2026 Sub-Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	Typically 2-3 SUT committee members [not necessarily Perth SUT Branch committee members] (6-9 in total including other co-host committee members plus Diversified Exhibitions personnel)
Involvement Level:	Frequent during key times, abstract review/selection
Time required:	Maximum
Key times:	Noted below
Meetings required:	Typically once per month online

The EXA Energy 2026 Sub-Committee sits on the EXA Energy 2026 Subsea Forum Committee which includes SUT, Subsea Energy Australia (SEA), Global Underwater Hub (GUH) and Diversified Exhibitions. Diversified may fly in from Melbourne but are more likely to attend on line, once a month (February-November) to meet to discuss the subsea conference section of the event with the Committee – usually around 4 PM to fit in with UK time and normal working hours here.

Previously this was one of our larger surplus makers (though isn't any more due to economic climate but still good income). We need to keep an eye on the conference to ensure we keep the reputation it has thanks to years of hard work from the SUT.

Working mostly via email with the SUT staff and our co host committee members, the Sub-Committee is responsible for:

- generally keeping an eye on the conference progression
- feedback progress to the full SUT Committee as/when required
- assist Diversified with industry knowledge, conference ideas, etc.
- writing the Call for Speakers text – usually Aug/Sept
- reviewing all abstracts submitted – usually Sept/Oct
- reviewing the conference programme – usually Oct/Nov
- sourcing session chairs at the Conference itself – usually Oct/Nov

ETM Sub-Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	4-5 + SUT staff
Involvement Level:	Frequent
Time required:	Moderate
Key times:	Constant throughout the year (excluding Dec/Jan)
Meetings required:	December and then monthly

The aim is to:

- Propose topics and themes relevant to the SUT and its members - keeping on top of selected ETM topics to keep the ETMs fresh and ensure diversification.
- Review and approve abstracts for proposed ETM presentations
- Confirm a volunteer (sub-committee member) to take the lead for each ETM
- Arrange a Chair for the ETM, to conduct proceedings on the night, as well as write a report on the evening to publish on SUT website and magazine
- Attempt to ensure ETMs run at a surplus where possible
- Help source sponsorship - Work closely with the engagement sub-committee

ETM flyer contents (including 3 presenters [name, position, company, email, mobile, abstract and \$3K worth of sponsors) are due 1 week prior to the former ETM.

This sub committee includes

- Salvage & Decommissioning as possible ETM topics eg removal of structures or wrecks from the marine environment – both are necessarily users of Underwater Technology, including novel underwater technology.
- METAR (Marine Energy Transition and Renewables) as possible ETM topics eg addressing the technical knowledge needs of the energy transition by providing opportunities for knowledge transfer and community, bringing together all levels of industry, government, and academia.
- Defence as possible ETM topics

Finance Sub-Committee (N/A - Office Bearers only)

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	4 (Treasurer; Chairman, Vice Chairman and Secretary) + SUT staff
Involvement Level:	As / When
Time required:	1 hour each meeting
Key times:	July / Oct / Dec/ March meetings
Meetings required:	4 per year

Review the Budget in July and then revised budgets in October; December and March

Discuss any other Finance matters as and when required

Review of Debtors if they are having difficulty paying

Signing Bank Documentation as and when required eg signatories

Decisions required with Investment matters/ Cash flows etc

Any other financial or office considerations as and when required

Review Advertising requests and approve/ decline accordingly

Review any Membership applications that Office Manager needs assistance with

Review HSE as and when required

SECF - Further development of the SECF as required from time to time;

- Panellists' assessment of candidates as and when required

Engagement - relationship building and looking to gauge future support in the current economy.

-one sub-committee member to sit on the global BD committee, involving a few phone-in conferences throughout the year.

- engagement with our existing members to understand how we can grow and how they can contribute

- engage to target 2-3 more organisations

- Increased Operator attendance at ETMs, with a stretch to present

- Stretch to grow our regular sponsorship base and increased membership numbers

- Continued growth in diversification of SUT Perth branch

- Continued synergies with ETM Sub-committees

- Engagement with retired members/members looking for work (how can they contribute/ benefit)

International Committee meets twice per year - between 10pm and midnight Perth time:

- Representatives from SUT branches around the world attend the meeting Chaired by UK CEO.

-responsible for providing feedback to the Perth Branch Committee, seeking direction on issues from Perth Branch Committee and/or OB's and present these to the International Committee

Golf Day 2026 Sub-Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	3-5 + SUT staff
Involvement Level:	Infrequent
Time required:	Minimal
Key times:	Not really, ideally organized by March
Meetings required:	An initial sub-committee meeting in the first quarter for alignment

The Golf Day sub-committee works with the Events Staff and SPE on the finer details of the Golf Day including:

- Confirming venue
- Confirming budget, supplied by Events and Marketing Manager
- Helping source sponsorship

Once the above have been actioned (usually first quarter of the year), SUT staff look after the event and would only be in touch if there are any random requests or number concerns

Mentoring Sub-Committee

Eight organisations have formed a joint industry mentoring scheme. The joint programme is steered by a committee consisting of 1-2 members from each organisation. The responsibility for administering the programme rotates through the member organisations. In 2020/2021 SUT administered the program, and agreed to run it again in 2025/2026 after other groups dropped out, so it should be some time before we are required to take the lead role again.

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	3 SUT Committee members operated the programme throughout 2021/22. 1-2 out of these 4 to represent the SUT at joint committee meetings + SUT staff
Involvement Level:	Now programme is setup and running – regular meetings as an SUT committee to organise events + other mentoring material and steer the mentoring program + 2-3 meetings throughout the year with representatives from other groups
Time required:	For Meetings to organise events, represent SUT at events. For 1-2 members - additional meetings to review and match mentees with mentors
Key times:	As/when required
Meetings required:	As/when required

OSIGp Sub-Committee – Nominations not required for 2026/2027

Sub-committee Category:	No SUT rep required
Preferred committee members:	16 (ensuring a balance between the 4 disciplines of geology, geophysics, geomatics and geotechnical engineering)
Involvement Level:	Maximum
Time required:	depending on events
Meetings required:	Monthly sub-committee meetings

OSIGp is a Special Interest Group of the SUT Perth which promotes technical advancement and knowledge sharing amongst academics and practitioners in the fields of geology, geophysics, geomatics and geotechnical engineering.

Its aims are :

- To promote best practice for disciplines that fall within the OSIGP Group's remit within the offshore industry

-To provide advice on issues within the technical remit of the Group to other non-commercial organisations;

-To organise and provide education and training courses, international conferences and workshops or seminars to the offshore industry to foster best practice and knowledge transfer and dissemination;

-To liaise with and help develop the international OSIG community

Scholarship Sub-Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	6 + SUT staff
Involvement Level:	Maximum
Time required:	1 hour each meeting; 4 -6 hour interview block
Key times:	March; September; October
Meetings required:	2 per year plus 4-6 hour Interview block in October

March - Look at structure of Scholarship application to see if it should be redefined

April –Sub-committee (including SLO's) members to give presentations at the beginning of lectures to a target audience; advertise on Uni websites; Distribute flyer to students; universities etc

July – Applications Open

August - Applications Close; Hold Meeting to discuss Selection Criteria; All sub-committee receive by link with all the application forms and supporting documentation in it.

By late September - All of sub-committee need to review the applicants and rate them accordingly (to decide who to interview) – may be split between Undergrad; Masters and PhD

Mid –Late October – Hold Interviews (at least a 2 hour block); After interviews, hold meeting to agree on successful candidates, including the “Chris Lawlor” scholarship to the most outstanding candidate

November Annual Dinner– a member of the Sub-Committee to present awards and certificates to successful applicants

Subsea Controls Down Under Conference October 2026 Committee

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	3 from SUT (plus other Control guys) + SUT staff
Involvement Level:	Frequent
Time required:	Variable from minimum to high as the Conference approaches
Key times:	Noted below
Meetings required:	Yes, CBD venue or TEAMS
	Monthly during the 2026 year

The Subsea Controls Down Under Conference Committee coordinates the biennial 2 day Conference (to be held in October 2026). Preference is for committee members to commit to the 2-year period between conferences, i.e. from commencement of planning through to wrap-up after conference to ensure continuity.

Working mostly via email with the Events and Marketing Manager, the Sub-Committee is responsible for:

- Assisting Event Staff with industry knowledge, conference ideas, etc.
- Confirming budget, supplied by Events and Marketing Manager
- Writing the Call for Speakers text – usually prior November to the conference (11 months out)
- Sourcing keynote speaker, presenters and session chairs for the conference
- Reviewing all abstracts submitted and confirming the programme – usually June (4 months out)
- Helping source sponsorship
- Encouraging registrations within industry
- Reviewing all presentations – usually September (4-7 weeks out)
- Post-conference, record lessons learned to support next organizing committee

SUT Council (UK)

Sub-committee Category:	Easy / Moderate / Heavy
Preferred committee members:	1
Involvement Level:	Minimal
Time required:	4 times per year via teleconference (typically Jan/Apr/Aug/Oct)

Phone into council meetings 4 times each year (late night conference calls due to the time difference) acting as Perth rep and reporting back to Perth (typically done by the Branch Chairperson)

YES! (Young Engineers and Scientists) Sub-Committee - Nominations required for 2026/2027

Sub-committee Category:	Easy / Moderate / Heavy
Preferred YES! Committee members	16-20 (The YES! Committee will consist of a mix of young engineers and scientists, University Student Liaisons Officers (SLOs) and SUT Committee advisors (non-voting).)
Preferred SUT committee members:	At least 1 (to give guidance and promote alignment & visibility between YES! and SUT committees.)
Involvement Level:	Frequent
Time required:	Once per month meeting + event planning + student engagement
Key times:	Events usually run every second/third month between February and October
Meetings required:	Once per month at Offices in the Perth CBD (usually lunch time on third Wednesday of each month) Jan- Nov

The YES! committee is an energetic subcommittee who aim to engage with university students and young professionals in various subsea and marine science industries. The committee meets monthly to plan their events, discuss upcoming community engagement opportunities and other arising matters. YES! are now highly functional as a standalone group, however they maintain a connection with the SUT Committee to ensure that their goals and actions align with SUT's aims and interests, and for the SUT Committee to provide additional resources and guidance when planning events (e.g. connecting them with appropriate presenters for technical evenings).

Where there are more nominations than vacant places on these SUT Sub-Committees the current year's Sub-Committee will decide who will form the next year's Sub-Committee.

Suggestions of new Sub-Committees are always welcome

Please note: Just because a sub-committee doesn't require meetings doesn't mean you can't request them if you wish.