

Welcome to Imperial Venues and thank you for choosing us to host your event.

Below, you'll find some useful information to help you locate campus facilities and amenities easily during your event. We would also like to draw your attention to some essential fire safety and security procedures, which should be read carefully. If you have any questions or require assistance during your event, please don't hesitate to contact a member of the team, who will be happy to help. Our best wishes for a smooth and successful event.

Campus amenities

Convenience stores

There are two convenience stores on campus which sell snacks and drinks along with a small selection of toiletries and stationery.

- **Imperial College Union Shop, Level 2,**
Sherfield Building walkway
- **Essentials,** Ground Floor, Eastside Halls,
Prince's Gardens

Food and drink

There are a variety of cafés and food outlets on campus which you can access before or after your event. Please note: the majority of our shops and outlets are fully cashless.

Scan the QR code for a full list of outlets and their opening hours.



Essential fire safety and security procedures

Please read the following information carefully. As the conference organiser, it is your responsibility to pass this information on to your speakers and delegates.

On discovering a fire

Raise the alarm by breaking the glass at the nearest Break Glass Point, which will be located by main exit doors and along evacuation routes.

On hearing the fire alarm

On hearing a continuous ringing of the fire alarm, you must:

- Stop what you are doing.
- Leave by the nearest fire exit.
- Walk calmly, do not run.
- Do not stop to collect personal belongings.
- Do not attempt to put the fire out.

The fire exit routes are clearly identified by 'green running person' signs with appropriate directional arrows. Please make your way to your assembly point, which will be signposted in your building.

After any evacuation, stand well clear of the building you have exited from. You may be directed to a specified assembly point(s) by College staff who will monitor and attend any alarm in progress.

Do not re-enter the building until told it is safe to do so by the Fire Office or College Security staff.

AP Assembly Points

See map overleaf.

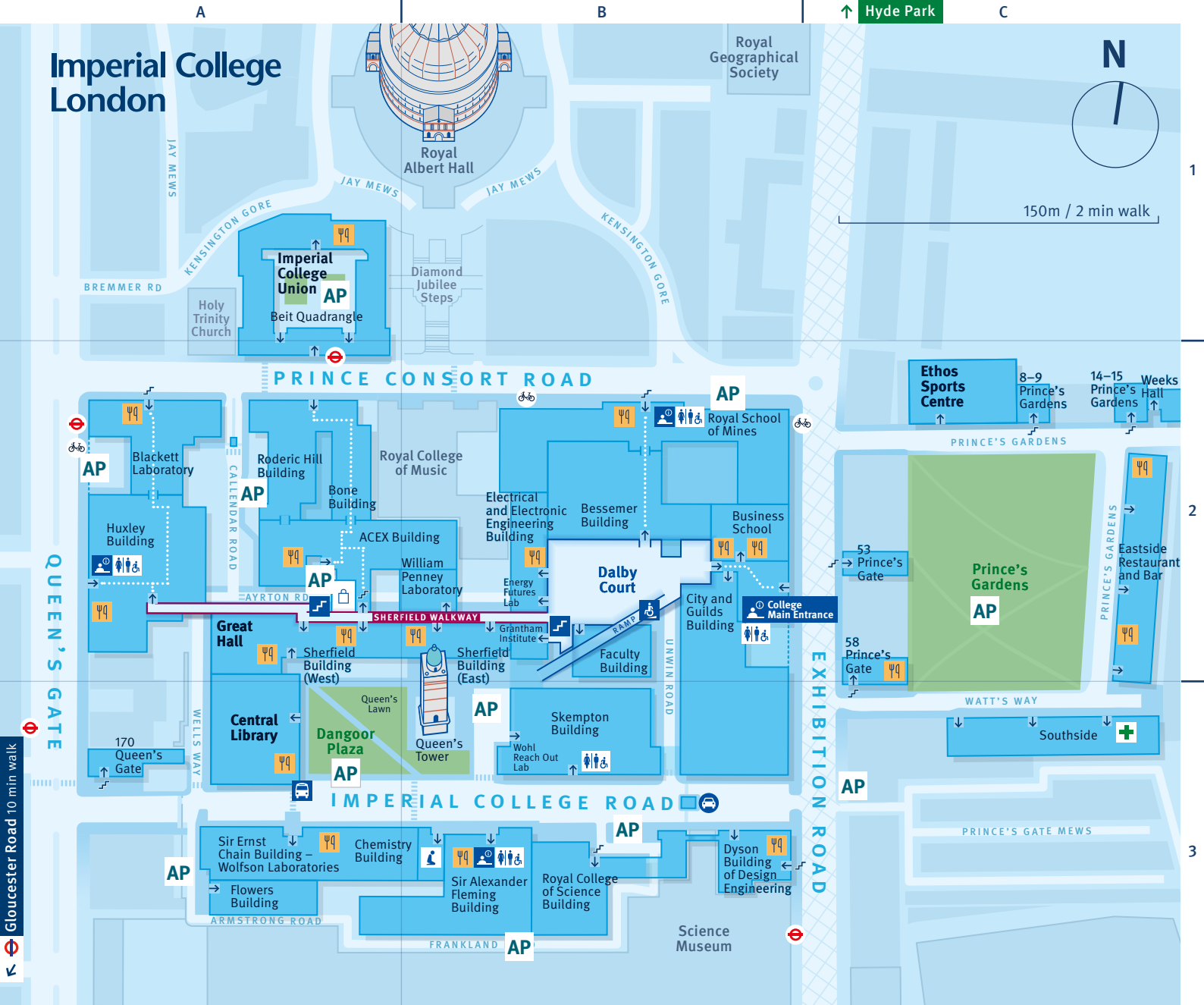
Need some help during your event?

There will be an events help desk set up in the building entrance with a dedicated customer service assistant, who will be available to answer your questions. If they are unavailable, please contact the Service Delivery Manager.

☎ 020 7594 9494
Internal ext 49494

☎ 07858 368 757

Imperial College London



SOUTH KENSINGTON

Campus map

- C2 8-9 Prince's Gardens
- C2 14-15 Prince's Gardens
- C2 53 Prince's Gate
- C2 58 Prince's Gate
- A3 170 Queen's Gate
- A2 ACEX Building
- A1 Beit Quadrangle
- B2 Bessemer Building
- A2 Blackett Laboratory
- A2 Bone Building
- B2 Business School
- A3 Central Library
- A3 Chemistry Building
- B2 City and Guilds Building
- B2 College Main Entrance
- B2 Dalby Court
- A3 Dangoor Plaza
- B3 Dyson Building of Design Engineering
- C2 Eastside Restaurant and Bar
- B2 Electrical and Electronic Engineering Building
- B2 Energy Futures Lab
- C2 Ethos Sports Centre
- B2 Faculty Building
- A3 Flowers Building
- B2 Grantham Institute

- A2 Great Hall
- A2 Huxley Building
- A1 Imperial College Union
- C2 Prince's Gardens
- A3 Queen's Lawn
- B3 Queen's Tower
- A2 Roderic Hill Building
- B2 Royal School of Mines
- B3 Royal College of Science Building
- B2 Sherfield Building (East)
- A2 Sherfield Building (West)
- B3 Sir Alexander Fleming Building
- A3 Sir Ernst Chain Building - Wolfson Laboratories
- B3 Skempton Building
- C3 Southside
- C2 Weeks Hall
- B2 William Penney Laboratory
- B3 Wohl Reach Out Lab

Key

- Visitor reception
- Chaplaincy Multi-Faith Centre
- Imperial College Union Shop
- Food and drink
- Internal route
- Building entrance
- Building entrance/exit via steps only
- Campus shuttle pick-up/drop-off point
- Health Centre
- Underground station
- Vehicle entrance
- Cycle hire
- Bus stop
- Publicly accessible toilets



For more information about the accessibility of our buildings search Imperial College London at www.accessable.co.uk

EXHIBITION ROAD

